



October 5, 2021

**TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:**

Approval of Private School - Malik Academy return to original location at 808 Memorial Drive, Cambridge, Massachusetts.

**Recommendation:** The School Committee approve Malik Academy return to its original location at 808 Memorial Drive, Cambridge, Massachusetts as a private school, in accordance with the requirements of M.G.L. Chapter 76, Section 1.

**Description:** Under Massachusetts General Laws, Chapter 76, Section 1 (compulsory attendance law), the School Committee has to approve private schools. The School Committee's approval under the statute means that children attending the private school may do so without violation of the compulsory attendance law. In giving an advisory opinion of the law as it relates to the committee's liability, the Massachusetts Department of Education has stated, "...that the School Committee's liability would be circumscribed by the fairly limited approval function that G.L. Chapter 76, Section 1, prescribes as long as the School Committee acts reasonably and in good faith."

Malik Academy is established under the guidelines of the Malik Academy Board of Trustees and is subject to its rules and regulations.

Enclosed is a written report from the school detailing various aspects of the school according to the suggested guidelines from the Department of Education.

**Supporting Data:** M.G. L. Chapter 76, Section 1

Respectfully submitted,

*Dr. Victoria L. Greer*  
Dr. Victoria L. Greer

Interim Superintendent of Schools

*AK*



Carolyn L. Turk, Ed.D.  
Deputy Superintendent for Teaching & Learning  
135 Berkshire Street • Cambridge, MA 02141  
cturk@cpsd.us • 617-349-6418 • www.cpsd.us

September 28, 2021

To: Dr. Victoria L. Greer, Interim Superintendent

Re: Approval of Private School to Return to Original Cambridge Location - 808 Memorial Drive, Cambridge

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On July 24, 2007, having complied with the requirements of M.G.L Chapter 76, the Cambridge School Committee granted approval (#17--117) for Malik Academy to function as a private school at 808 Memorial Drive Cambridge, serving an approximate enrollment of 20-25 elementary students in grades 1 and 2. The original plan/approval also included an expected expansion one grade yearly in school years following 2007-2008 with a goal that the school would eventually become a full K-8 elementary school.

In August of 2009, Malik Academy relocated to the city of Boston and continued to operate there as an approved private school until June of 2021.

***At this time, Malik Academy is requesting approval to return to their original location of 808 Memorial Drive, Cambridge; again serving elementary students in grades 1 and 2; and again with a goal to grow over time and eventually become a full K-8 elementary school.*** For your convenience, a PDF copy of the current documentation for Malik Academy is attached.

I have reviewed the documentation submitted by Malik Academy, have toured the classroom space at 808 Memorial Drive and can certify that all requirements of M.G.L Chapter 76, Section 1 have been met.

Should you have questions regarding this proposal, I will be happy to assist.

Malik Academy Department of Education Licensure Application

Malik Academy Department of Education Application  
Submitted to the Cambridge Public Schools, School Committee  
c/o Dr. Carolyn Turk, Deputy Superintendent  
Cambridge Public Schools

## Malik Academy Department of Education Licensure Application

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## Malik Academy Department of Education Licensure Application

### **Malik Academy Vision**

Malik Academy will prepare students for future success by focusing on a love for and understanding of Islam. Malik Academy stresses the comprehensive nature of Islam by integrating it into all areas of academic development, social interaction, personal growth, positive values, and moral behavior. Through this balanced focus, we hope to guide students to have a strong relationship with their Creator, healthy connection with all parts of the community, and keen minds and knowledge too excel in their academic pursuits. We will also focus on multi-cultural acceptance and understanding so our children can proceed forward to represent Islam honorably within American society.

Our school offers a safe, supportive environment with quality instruction by experienced, dedicated teachers and administrators based on sound child development theory, as well as established Islamic pedagogy and values, in complete compliance with national, regional, and local childhood education best practices and standards.

### **School History**

In 2003, the local community recognized a growing need for an addition pre-kindergarten and elementary school in the Boston area. At least 50 students commuted daily from Boston to the Islamic school in Sharon, Worcester, Methuen, and Quincy. The suburban schools have waiting lists for many grades. Weekend schools in Boston serve an addition 400 families. For the thriving Muslim community to be well-established, it is essential that there exists a solid and coordinated infrastructure of Islamic schools that students and families can access easily daily. Malik Academy started a pre-school program with seven students in October of 2004 called *Al-Bustan*, or Garden in Arabic. The program grew over time and Malik Academy moved to a bigger space to allow expansion in September 2009. Currently, the Al-Bustan program serves approximately 58 students in four classrooms from toddler to kindergarten levels. The current license is to operate a Group Child Care program. The license has a Limited School Age Child Care (SACC) with Program Number 2911786 and License number 8117711.

Between the year 2007 and 2009 Malik Academy was successfully able to sustain and operate the elementary school from 2007 to 2009 within Cambridge along with the Al-Bustan program until we reached a space limitation. In 2009, the city of Boston had approved our school operation, and this gave an opportunity to work in partnership with the Boston Public schools. As per the plan, we were able to add one grade each year and expanded till grade 8 (middle school). All our former students that graduated from Malik Academy have successfully moved on to high school and were accepted to colleges such as Tufts, UMASS, Northeastern, Simmons, Cornell University in NY and other higher education institutions in the nation. Unfortunately, due to the challenges with the pandemic and the landlord was not able to accommodate us further and we were unable to find an acceptable location for the school to relocate given the short time. This gave us an opportunity to move back to our old location and are expecting to start the school year on September 8<sup>th</sup>, of 2021-2022.

In lieu of closing our elementary program, we have decided to continue with a reduced offering and only have 1<sup>st</sup> and 2<sup>nd</sup> grade at our present location in Cambridge until we are able to expand elsewhere. It is the expectation of our parents that we will accommodate the graduating kindergarten students plus additional

## Malik Academy Department of Education Licensure Application

students in a first grade or first/second grade classroom for the year 2021-2022 academic year and continue to expand on grade yearly beyond the 2021-2022 school year. Some of our former parents from the higher grades are also looking forward for the regrowth of Malik Academy and are awaiting to reenroll their children when we are able to expand.

### **Physical Plan Safety**

Currently Malik Academy leases a 4,700 square foot area at the courtyard level of 808 Memorial Drive in Cambridge MA. Part of that space is currently used for the operation Al-Bustan, our pre-school operation that is licensed by the Department of Early Education and Care to provide service to 64 students of which currently we have enrolled 58 students between the ages of 1.3 and 7 years.

The building occupancy permit for the place is 79 students. The premises are equipped with a sprinkler system, exit signs, emergency lights, and other required safety equipment. See attached documents.

Our 1<sup>st</sup> grade classroom is ready to receive the students. Parents and students are ready to start the school once we get the approval from the city of Cambridge school committee.

### **Curriculum**

Malik Academy will follow the curricular framework established by the Massachusetts Department of Education for the areas of Math, Science, Technology, English language Arts and ESOL, Foreign Language, Social Studies, and Health. For detailed information about each curricular framework please visit [www.doe.mass.edu/](http://www.doe.mass.edu/). Malik Academy has adopted the “Imagine It!” curriculum for language arts and “Math in Focus” (Singapore) for the mathematics. Please visit the following websites for additional information on the curriculum.

### **Imagine It!**

Alignment with Common Core Standards

<https://s3.amazonaws.com/ecommerce-prod.mheducation.com/unitas/school/program/imagine-it-2008/ii-2008-ccss-brochure.pdf>

Assessment

<https://s3.amazonaws.com/ecommerce-prod.mheducation.com/unitas/school/program/imagine-it-2008/ii-2008-assessment-brochure.pdf>

Overview

<https://s3.amazonaws.com/ecommerce-prod.mheducation.com/unitas/school/program/imagine-it-2008/ii-2008-overview-brochure.pdf>



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### **Math in Focus-Singapore**

<https://www.hmhco.com/programs/math-in-focus>

### **Islamic Studies and Arabic**

For Islamic Studies and Arabic, we will follow curricular guidelines provided by the Muslim American Society Council for Islamic Schools and An-Nasiha. These curricular standards focus on a monotheistic understanding of the Creator, understanding of morals and moral behavior, understanding and memorization of the Qur'an, and integration of Islam into daily behavior such as congregational prayer. For detailed information about the Islamic studies curriculum and guidelines, please visit <https://an-nasihah.com/about/>

### **Educational Materials**

Classrooms are prepared with a variety of resources for students and teachers to enable in-depth and active inquiry. Within the classroom, learning materials include a variety of children's books and manipulatives to encourage students to develop a classroom community that is collaborative and promotes conversation and deep exploration. The classroom will also contain electronic equipment such as a computer, digital camera, projectors, and audio recorder that will be integrated in multiple ways into the children's program.

While the Massachusetts's DOE curricular frameworks provide the guide for instruction, teachers are expected to develop lessons and thematic units that engage all students with the material in a variety of ways. In order to instill primary focus on literacy and numeracy in the early, years, the school will be using the Singapore Math in Focus curriculum for mathematics and the Imagine It! for communication skills.

Teachers are expected to individualize instruction and make use of a variety of learning materials present both inside and outside of the classroom. Teachers are encouraged to identify learning materials through a variety of online and other professional resources, as well as engage the students in the community by bringing outside guests and classroom visitors.

### **School Staff**

Currently Malik Academy is led by a licensed director, principal and 9 full time and part time teaching staff who are licensed by the Department of Early Education and Care. We also employ an office manager. One of the teachers is already hired and is designated for the position of first grade teacher for the 2021-2022 school year. In the past Malik Academy staff has contributed to the community by also supervising child development and education students from a range of universities and community colleges.

## Malik Academy Department of Education Licensure Application

### **Records**

All student records are kept in a locked file cabinet that is only accessible to authorized school staff. Student records include attendance, health records, past progress reports of performance in our school or other schools and will store results of objective tests and assessments as they become available.

All staff records are kept in a locked file cabinet that is only accessible to authorized staff. Staff records include resume and application, proof of work authorization, copies of relevant licenses and coursework, documentation of references, attendance, signed copies of observation summaries, and any other memorandum from the director, principal, or staff. The school is in the process of scanning all the documents and saving them as a digital copy.

### **Students Services**

Malik Academy strives to provide balanced and comprehensive pupil personnel services to all the students and families. Ensuring student services that meet the needs of individual students requires that school staff work closely with parents to address any emerging or consistent concerns. School staff currently work collaboratively with experts in the Cambridge Partnership Program and in certain cases with the pediatricians and case managers of a particular child(ren). As the school relocates first grade class, we look forward to fulfilling student services by working closely with officials from the Cambridge Public Schools and other local, state, and federal resources.

### **Administration**

Malik Academy has a board of directors that consists of 7 members with a plan to expand and have sub committees. The board is responsible for all policies and the long-term development and planning of the school. The daily operation of the school is overseen by a full time principal and the director who are licensed by the Department of Early Education and Care and is assisted by an office manager.

### **Financial Support**

The expenses of the school will be covered by tuition paid by students' families. The students from pre-kindergarten and kindergarten program participate in the voucher program. Any deficit would be covered through fundraising activities within the local community. All previous licensing and lease agreements were preceded by the demonstration of the financial stability of the school.

### **Expansion and planning for out-years**

Beyond the 2021-2022 school year, the school expansion plans are to add a grade each year provided we are able to secure additional space. On a year-by-year basis, there may be a possibility of starting a combination grade based on the resources available and the demands. While there is a commitment to maintain the preschool and kindergarten at the current physical location, the location of the first grade may be moved to a



## Malik Academy Department of Education Licensure Application

future site that has yet to be located. The identification of another site will facilitate the expansion of the elementary. While there is a desire to locate a suitable expansion site in Cambridge, school organizers are also considering neighboring cities.

### **Al Bustan/Malik Academy Board of Directors**

Mona Abo-Zena, President

Dr. Monna Abo-Zena has a Ph.D. in Child Development from Tufts University. She received a Master of Education from the 'Harvard Graduate School of Education and is an education consultant on the start-up teams of several Islamic schools. A former public-school teacher, she also served as Principal of the Islamic Academy of New England in Sharon, MA. She has served on several board to serve students, families, and is active member of the Muslim American Society and other organizations.

Hassan El-Alami, Vice President/Treasurer

Dr. Hassan El-Alami has his Ph.D. in science from Simmons University. He is a board member of Boston Islamic Seminary (university) and Al-Huda Society (mosque in Chelsea). He is also a member of the Muslim American Society Executive Committee.

Nadeem Syed, Secretary/Treasurer

Mr. Nadeem Syed has a MS in Computer Science from Worcester Polytechnical Institute. He is currently working as an auditor at ThermoFisher Scientific. He is a member of Muslim American Society and is involved in communities' fundraising programs.

Seema Rathod, Board Member

Ms. Rathod has a MS in Education. She works fulltime as a Data Analyst with Student Assessment Services at Massachusetts Department of Elementary and Secondary Education.

Mehdi Haoulani, Board Member

Mr. Haoulani has a BA degree in Business from Algeria. He is the owner of a business. He is an active member of many communities around Boston area.

Hafsa Salim, Board Member

Ms. Salim has a BA in business from Northeastern University. She is a parent representative at Malik Academy. She is an active member of Boston Muslim community.

Each of them has different skills and contribute three to five hours weekly for the wellbeing of Malik Academy/Al-Bustan Pre-School.



Malik Academy Department of Education Licensure Application

**Al-Bustan/Malik Academy Staff**

All staff members for the preschool and kindergarten class are licensed or pursuing licensing by the office of Early Education and Care.

Mervat Zaghoul, Director and Kindergarten Teacher

Ms. Zaghoul has a MS in Education from Cambridge College. She has over 10 years of experience working with young children in full-time and weekend Islamic schools. She is a founding staff member of Malik Academy and has been the director of the group childcare program since 2005.

Tazeeya Syed, Principal of Malik Academy

Ms. Syed has a BA in Early Childhood Education and Psychology and is pursuing her MS degree in administration from SNHA. She has a director II license in a group childcare program. She is a founding staff member of Malik Academy.

Olga Chvanova, Assistant Director/Office Managar

Ms. Chavanova has a BA in restaurant and hotel management. She has applied her experience to the school setting and has taken coursework in child development. She has a director 1 license for group childcare program.

Bouchra Malik, Preschool Lead Teacher

Ms. Malik has nearly 20 years of work experience with young children in education settings and in an orphanage. She EEC lead teacher certified and has an associate degree in Early Childhood education.

Mounia Elomari, Kindergarten Lead Teacher Preschool and kindergarten assistant

Ms. Omari has nearly 10 years of work experience with young children. She also runs a weekend school program at Al-Bustan.

Asmaa Mohamed, Preschool teacher. EEC teacher certified

Ms. Mohamed has 3 years working experience at Al-Bustan in addition to teaching experience in Albashaer, weekend school.

Walaa Mohamed, Preschool teacher. EEC teacher certified.

Ms. Asmaa has bachelor's degree, Faculty of Education, English Department, Menia University, Egypt. Mas. Mohamed has more than 10 years of teaching experience.

Fadoua Mansour, Preschool Lead teacher, EEC Lead certified.

Ms. Mansour has nearly 10 years of teaching experience at Al-Bustan.

Saadi Mghili, Toddler teacher. EEC teacher certified.

Ms. Mghili has 3 years working experience at Al-Bustan in addition to many years of teaching experience in Al-Houda weekend school.

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Houda Belkouri, Toddler teacher. EEC teacher certified.

Ms. Belkouri has two years of teaching experience at Al-Bustan. She has taken coursework in early childhood development.

Joan Richardson, 1<sup>st</sup> grade teacher

Ms. Richardson has BA in psychology MA in education from Cambridge College. She has experience teaching in full time and part time Islamic School.

## Appendix

Malik Academy Department of Education Licensure Application



# Malik Academy Parent / Family Handbook

2021-2022

808 Memorial Dr  
Cambridge, MA 02139

Phone: 617-868-2322

Fax: 857-242-3464

Email: [Info@MalikAcademy.org](mailto:Info@MalikAcademy.org)  
[principal@malikacademy.org](mailto:principal@malikacademy.org)  
[facebook.com/MalikAcademyAndAlBustan](https://facebook.com/MalikAcademyAndAlBustan)  
[www.malikacademy.org](http://www.malikacademy.org)

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Malik Academy Department of Education Licensure Application



**Malik Academy/ Al Bustan Preschool**

808 Memorial Dr  
Cambridge, MA 02139

**Personnel Policies/Staff Handbook**

**2021-2022 School Year**

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## CAMBRIDGE PUBLIC SCHOOLS

159 THORNDIKE STREET CAMBRIDGE, MASSACHUSETTS 02141



July 24, 2007

TO THE HONORABLE MEMBERS OF THE SCHOOL COMMITTEE:

Approval of the Malik Academy Application to Function as a Private School

**Recommendation:** That the School Committee approve the application of Malik Academy, located at 808 Memorial Drive, Cambridge, Massachusetts, to function as a private school in accordance with the requirements of M.G.L. Chapter 76, Section 1.

**Description:** Under Massachusetts General Laws, Chapter 76, Section 1 (compulsory attendance law), the School Committee "shall approve a private school when satisfied that the instruction in all the studies required by law equals in thoroughness and efficiency, and in the progress made therein, that in the public schools in the same town; but shall not withhold such approval on account of religious teaching. . ." The School Committee's approval under the statute means that children attending the private school may do so without violation of the compulsory attendance law.

Malik Academy is established under the guidelines of the Malik Academy Board of Trustees and is subject to its rules and regulations.

The plan is to open Malik Academy on September 4, 2007 with an approximate enrollment of 20-25 elementary students (grades 1 and 2); and an expected expansion one grade yearly in school years following 2007-2008 until the school becomes a full K-8 elementary school.

Enclosed is a written report from the school detailing various aspects of the school according to the suggested guidelines from the Department of Education. A site visit was conducted by the school department and the school was found to be in compliance with the suggested guidelines promulgated by the state.

**Supporting Data:** M.G.L.c. 76, §1

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas Fowler-Finn".

Thomas Fowler-Finn, Ed.D.  
Superintendent of Schools

# Boston Public Schools

Office of the Superintendent

BSC 28JUN'10 PM12:08

## MEMORANDUM

To: Chairperson and Members  
Boston School Committee

From: Carol R. Johnson, Superintendent



Re: Approval of Private School – Malik Academy

Date: June 28, 2010

The purpose of this memorandum is to revise the request of the School Committee approval of a private school application at the meeting scheduled for June 30, 2010. Attached here with you will find a summary and application package.

As noted in the attached material, the approval process for private school located in Massachusetts has been established to ensure compliance with the state law, specifically the Massachusetts compulsory attendance law (MGL c. 76, s.1). The Malik Academy will offer a private educational setting for students between the ages of 6 and 9 years. The philosophy and objectives of the program are outlined in the attached application. The application review and site visit process was performed by Phillip Jackson, Director of Alternative Education, and Maureen Harris, Director of Extended Learning Services. They support the application.

I recommend that the School Committee approve the Malik Academy pursuant to MGL c.76, s.1 for the provision of educational services as set forth in the application. Staff will be available to respond to any questions you may have. Thank you for your cooperation.

CC: Phillip Jackson  
Maureen Harris  
Michael Hughes

26 Court Street  
Boston, MA 02108

(617) 635-9050 Voice  
(617) 635-9059 Fax

[www.bostonpublicschools.org](http://www.bostonpublicschools.org)





**Department of  
Early Education and Care**  
The Commonwealth of Massachusetts



**Samantha Aigner-Treworgy, Commissioner**

To Whom It May Concern,

This is to acknowledge that  
Malik Academy/Al Bustan Preschool, located at 808 MEMORIAL DRIVE  
in Cambridge, MA  
is currently in the process of renewing their Department of Early Education and Care  
license.

The Licensee applied for the license in a timely fashion and is in the process of a renewal  
license; therefore their present license for Large Group Child Care (license #  
9049526)  
is considered to be in effect until such time that the new license is issued.

The  
program is currently licensed for 64  
children from 1 years  
3 months  
to 13 years  
0 months of age.

If additional information  
is required regarding this license, please do not hesitate to contact me directly at (617)  
979-8632.

Daryl-Ann Lewis-Roosa





THE COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF EARLY EDUCATION AND CARE

Charlie Baker, Governor

Regular License to Operate a Large Group and School Age Child Care Program

Program Number: P-177167 | 2911786

License Number: 9049526

In accordance with the provisions of Chapter 15D of the General laws, and regulations established by the Department of Early Education and Care, a license is hereby granted to:

Umbrella Organization: Malik Academy

Program Name: Malik Academy/Al Bustan Preschool

Address: 808 MEMORIAL DRIVE, Cambridge, MA 02139

Total Capacity: 64

Detail :	Infant	Toddler	Preschool	Kindergarten	School Age	IT Mixed	TP Mixed	PS Mixed	KS Mixed
	0	16	35	13	0	0	0	0	0
Children Ages :	1 Year(s) to 3 Month(s)		to 13 Year(s)		0 Month(s)				

Issue date: 08/23/2019

Expiration date: 08/22/2021

License printed on:

03/12/2020  
Daryl-Ann Lewis-Roosa

Please Post Conspicuously

Samantha L. Aigner-Treworgy, Commissioner

This License is Not Transferable

8/25/2021



**CITY OF CAMBRIDGE**  
INSPECTIONAL SERVICES DEPARTMENT



Permit Number: FOOD-46604-2021

Date: August 25, 2021

# FOOD ESTABLISHMENT PERMIT

In accordance with the provisions of MGL, Chapter 111, Section 127A, and regulations established by the Massachusetts Department of Public Health (105 CMR 435.00) permit is hereby issued to:

**Malik Academy / Al Bustan Preschool**  
**808 Memorial Dr**

Person Responsible for Daily Operations: Mervat Zaghoul

Ranjit Singanayagam, Commissioner

Food Protection Manager: Mervat Zaghoul

Licensed For: 0 Pharmacy Scales  
0 Register Scales  
0 Perishable Department Scales

Licensed For: Milk

Expiration Date: June 30, 2022



8/26/2021



# CITY OF CAMBRIDGE

## INSPECTIONAL SERVICES DEPARTMENT

831 Massachusetts Avenue, Cambridge MA 02139  
Phone: 617-349-6100  
Fax: 617-349-6132  
TDY: 617-349-6112



### CERTIFICATE OF INSPECTION

In accordance with the provision of 780 CMR, Article 1, Section 110.7 and Table 110 of the Ninth Edition of the Building Code and in accordance with the provisions of Chapter 40A of the MGL and Article 9.000, Section 9.20 of the Cambridge Zoning Ordinance, this is to certify that building and/or land located at address below has been inspected and the occupancies thereof are hereby authorized:

Certificate Number: **122082**

Expiration Date: **April 30, 2022**

Establishment: **Malik Academy Inc.**

Occupancy Classification: **Daycare**

Occupancy Description: **School**

How many children YOUNGER THAN (or exactly) 2 years, 9 months: **16**

How many children OLDER THAN 2 years, 9 months: **48**

Staff Occupancy: **10**

Total Student & Staff Occupancy: **74**

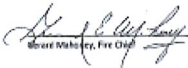
Fire Escape: **No**

Fire Alarm System: **Yes**

Sprinkler System: **Yes**

Located at: **808 Memorial Dr Cambridge, MA 02139**

Location of Place of Assembly within Building	Maximum Occupancy
1st Floor	74
<b>Total</b>	

  
Robert Mahoney, Fire Chief

  
Ranjit Singanayagam, Commissioner

9/1/2021

- ViewPoint Cloud

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## Inspection Report

**Inspection:** State Mandated Fire Inspection - Monthly

**Inspector:** Engine 6 Fire Company

**Inspection Date:** Jul 8, 2021 at 12:00am

**Record:** State Mandated Fire Inspection Registration #128210  
(/track/202842/step/1079973/inspection)

**Location:** 808 Memorial Dr, Cambridge, MA 02139

**Applicant:** Mervat Zaghoul

### State Mandated Fire Inspection

Overall Result: Pass

Overall Remarks:

The area is kind of cluttered due to the building under construction.

#### Checklist:

##### Address (correct and visible from street)

If checklist item is not applicable, it will be skipped.

Result: Pass

##### Building and Site Access (fire lanes clear)

If checklist item is not applicable, it will be skipped.

Result: Pass

##### Carbon Monoxide Detection

If checklist item is not applicable, it will be skipped.

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Result: **Pass****Cooking ventilation hood service (6 Months)**

If checklist item is not applicable, it will be skipped.

Result: **Pass**

Remarks:

NA

**Date of last fire drill**

If checklist item is not applicable, it will be skipped.

Result: **Pass****Elevator Recall and Fire Service**

If checklist item is not applicable, it will be skipped.

Result: **Pass**

Remarks:

NA

**Emergency Contact Info Posted**

If checklist item is not applicable, it will be skipped.

Result: **Pass****Emergency Lighting**

If checklist item is not applicable, it will be skipped.

Result: **Pass****Fire Alarm System (fully operational)**

If there is system trouble, list in the comments. If checklist item is not applicable, it will be skipped.

Result: **Pass****Fire Extinguisher Tag (1 year)**

If checklist item is not applicable, it will be skipped.

Result: **Pass**

Remarks:

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**Fire Suppression System(s)**

Sprinklers (1 year); Hood systems (6 months). If checklist item is not applicable, it will be skipped.

Result: **Pass**

**Flammable and Combustible Storage (annual permit valid)**

If checklist item is not applicable, it will be skipped.

Result: **Pass**

**Flammable and Combustible Storage (properly stored)**

If checklist item is not applicable, it will be skipped.

Result: **Pass**

**Means of Egress & Emergency Exits (unobstructed)**

If checklist item is not applicable, it will be skipped.

Result: **Pass**

**Occupancy Load posted by entrance (Places of Assembly)**

If checklist item is not applicable, it will be skipped.

Result: **Pass**

**Other**

Note in the comments what the additional items are. If checklist item is not applicable, it will be skipped.

Result: **Pass**