

THE CAMBRIDGE RINDGE AND LATIN SCHOOL

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Lynn Williams, Coordinator of Guidance

February 16, 2017

Dear Parents/Guardians:

Greetings from the Cambridge Rindge and Latin Guidance Program. This letter is to inform you of the 2017-2018 course selection process for CRLS students. Starting the week of Monday, February 27th through Friday, March 17th CRLS guidance counselors will conduct course selection workshops with students by grade level and community meeting groups. Please see the schedule below. During these sessions guidance counselors will provide an overview of course offerings; answer questions and assist students with entering/selecting their course requests for the 2017-2018 school year. In preparation for course selection, students should view the on line course catalog with their parent/guardian. The CRLS Course Catalog will be available to view on the CRLS website beginning February 15, 2017.

Students will be entering their course requests in the CPS student information system, Aspen. This will allow students and families the opportunity to view and make necessary changes to their course requests until the portal closes the Sunday following your child's course selection date. Teachers have made level recommendations for many of your child's core academic courses. Teacher recommendations are provided as a guide for students and families. Please be advised, families have the ultimate decision regarding course level. Also important to note, the CRLS master schedule is driven by student course requests and is built only after all course requests have been entered into the Aspen system.

Students in need of their Aspen log in and or password information should contact the technology center staff by emailing crslabtechs@cpsd.us.

Course Selection Schedule by Learning Community and Community Meeting Groups

Junior CMs

Monday, February 27	Period 2	C – 5401, R – 3621, L – 2313, S – 2205
Monday, February 27	Period 4	C – 5101, R – 2601, L – 2314, S – 2318
Tuesday, February 28	Period 2	C – 5406, R – 3623, L – 2310, S – 1410/2207
Tuesday, February 28	Period 4	C – 5102, R – 3605, L – 2315, S – 2320
Wednesday, March 1	Period 2	C – 5103, R – 3620, L – 2311, S – 2321

Portal will close for Juniors on Sunday, March 5

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Sophomore CMs

Monday, March 6 Period 2 C – 4105, R – 3610, L – 3103, S – 2202
Monday, March 6 Period 4 C – 5402, R – 2606, L – 3125, S – 2134

Tuesday, March 7 Period 2 C – 5403, R – 2622, L – 3104, S – 2133
Tuesday, March 7 Period 4 C – 4410, R – 1613, L – 3101, S – 2135
Wednesday, March 8 Period 2 C – 4102, R – 1605, L – 3118, S – 2201

Portal will close for sophomores on Sunday, March 12

Freshman CM

Monday, March 13 Period 2 C – 4401, R – 1609, L – 3102, S – 2204
Monday, March 13 Period 4 C – 4101, R – 1604, L – 3123, S – 2206
Thursday, March 16 Period 2 C – 4121, R – 3624, L – 3414, S – 2203
Thursday, March 16 Period 4 C – 4119, R – 1606, L – 3105, S – 2412
Friday, March 17 Period 2 C – 4406, R – 3625, L – 3125, S – 2206

Portal will close for Freshman Sunday, March 19

Course selections workshop locations by Learning Community:

Learning Community C Room 4405
Learning Community R Room 3607
Learning Community L Room TRC
Learning Community S Room 2210

Course selection information is available on the Cambridge Rindge and Latin Guidance website under course selection information. In addition, the 2017-2018 CRLS Course Catalog is available on the main CRLS website under quick links. If you have any questions about this process please feel free to contact Lynn Williams, Coordinator of Guidance, lwilliams@cpsd.us or by calling 617-349-6698.

The CRLS Guidance Program looks forward to working with you and your child in the coming weeks.

Kind Regards,

Lynn Williams