

# THE CAMBRIDGE RINDGE AND LATIN SCHOOL

*Opportunity • Diversity • Respect*



Lynn Williams, Coordinator of Guidance

February 28, 2018

Dear Parent/Guardian:

Greetings from the Cambridge Rindge and Latin Guidance Program. This letter is to inform you of the course selection process for your rising 9<sup>th</sup> grade student. Starting the week of Monday, March 19<sup>th</sup>, CRLS guidance counselors will be going to each CPS Upper School and Amigos to conduct a course selection workshop. On Monday, March 26<sup>th</sup> CRLS will host a course selection workshop at CRLS for independent school students/families. During this session guidance counselors provide an overview of the 9<sup>th</sup> grade course offerings, explain the CRLS semester schedule, answer questions and assist students/families with entering/selecting their elective course requests for the 2018-2019 school year. On Tuesday, March 27<sup>th</sup> CRLS Guidance will host CPS rising 9<sup>th</sup> grade families to answer questions families may have regarding their child's course selections.

CPS Students will be entering their course requests in the CPS online student information system, Aspen. This will allow students and families the opportunity to view and make necessary changes to their course requests, on line, until Tuesday, March 27<sup>th</sup>. Eighth grade teachers have made level recommendations for all of your child's core academic courses. Teacher recommendations are provided as a guide for students and families. Please be advised, families have the ultimate decision regarding course level and selection. Independent school families should expect to receive a course selection package in the mail by March 5<sup>th</sup>. Please note that the CRLS master schedule is driven by student course requests and is built only after all course requests have been entered into the Aspen system.

## **Upper Campus Course Selection Workshop Schedule**

Monday, March 19 @ 9:15 a.m.	Cambridge Street Upper Campus
Monday, March 19 @ 8:55 a.m.	Vassal Lane Upper Campus
Wednesday, March 21 @ 1:30 p.m.	Amigos
Thursday, March 22 11:30 a.m.	Putnam Ave Upper Campus
Friday, March 23 @ 10:30 a.m.	Rindge Ave Upper Campus
Monday, March 26 @ 8:05 a.m.	Independent school students and families @ CRLS
Tuesday, March 27 @ 8:05 a.m.	Families of CPS students (families only) @ CRLS

All rising 9<sup>th</sup> grade course selection information is available on the Cambridge Rindge and Latin Guidance website under course selection information. In addition, the 2018-2019 CRLS Course Catalog is available on the main CRLS website under quick links. If you have any questions about this process please feel free to contact Lynn Williams, Coordinator of Guidance, [lwilliams@cpsd.us](mailto:lwilliams@cpsd.us) or by calling 617-349-6698.

The CRLS Guidance Program looks forward to working with you and your child in the coming weeks.

Kind Regards,

Lynn Williams