Cambridge Public Schools

Instructional Support Consultation Request--Student-specific Assistive Technology (AT) and/or Augmentative and Alternative Communication (AAC)

I. STUDENT INFORMATION				
NAME	BIRTHDATE	AGE/GRADE	REFERRAL DATE	
SCHOOL		SCHOOL PHONE NUMBER & E.	 XT.	
PARENT/GUARDIAN		HOME PHONE NUMBER	CELL PHONE NUMBER	
HOME ADDRESS		HOME EMAIL ADDRESS		
CASE MANAGER/TEACHER	SPEECH/LANGUAGE PATHOLOGIST	OCCUPATIONAL THERAPIST		
PHYSICAL THERAPIST	ACADEMIC STRATEGIES SPECIALIST		OTHER (Specify Position)	
II. REFERRAL INFORMATION				
A. Select the educational needs of the student & complete. B. Describe the specific need(s) for which assistance is b	eing requested (what specific tasks or IE	☐ Written Expre ☐ Reading & Stu ☐ Communication EP objectives are your student of	dy Skills Vision/Hearing on Other	
C. Describe strategies previously tried to address the new	eds specified.			

III. EDUCATIONAL NEEDS - (check all that ap	ply)			
Written Expression	Current Keyboarding Ability	Student's Current Challenges		
Writing is limited due to fatigue	Does not currently type	Answering Questions Sequencing information		
Writing is slow and arduous	Types slowly using hunt and peck method	Generating ideas Summarizing information		
Writing is illegible	Accidentally hits unwanted keys	Getting started on a Using a variety of vocabulary		
Writes independently and legibly	Uses alternate access to the keyboard	sentence, paragraph, Adding information to a topic		
		or story		
Elaborate Concerns for Written Expression. Be as	specific as possible.			
D II				
Reading and Study Skills		Student's Current Challenges		
Approximate Reading Level Approximate Compr	rehension Level	Decoding Remembering steps of tasks		
Student has difficulty reading the following:		Fluency or assignments		
Worksheets Leisure Readir	Study Guides & Notes	Substitutions Organizing materials for a		
Reading textbooks Quizzes & Tes	ts Own Handwriting	Comprehension report/paper		
		Finding place in textbooks		
Elaborate Concerns for Reading and Student Skills	s. Be as specific as possible.	Turning in assignments		
Communication	Current Communication	on Methods		
<u> </u>	Single Word Word Utterance (#)	Approximate Age Level of Receptive Language		
Body position changes	Communication Board			
Eye-gaze/eye movement	<u> </u>	Approximate Age Level of Expressive Language		
Facial expressions	Tangibles Pictures Combination pictures/words	Desires to Communicate: Y/N: Attempts communication with:		
Gestures/Pointing	Intelligible speech	Has object/tangible recognition		
	<u> </u>			
Sign language/approximations		Has picture recognition		
Reliable: Y/N	Voice output AC device	Has symbol recognition		
Vocalizations	Other			
Elaborate Concerns for Communication. Be as specific as possible.		Able to put two symbols or words together to express idea		
Liaborate Concerns for Communication. Be as spi	ecilic as possible.	Follows directions (select verbal, written, &/or symbolic)		
		Has cause and effect		
		Has object permanence		

III. EDUCATIONAL NEEDS - (is currently	using)				
Computer Access					
Regular keyboard	Regular computer mouse	Use of mouse stick	Accessibility options, e.g. latching keys		
Enlarged keyboard	Small computer mouse	Use of keyboard	Scanning software		
Alternate keyboard	Trackball, track pad, or joystick	Head tracker/mouse system	Voice recognition software		
Onscreen keyboard	Switches with switch interface	Arm supports	Other		
Keyboarding ability is poor	good	excellent			
Elaborate concerns for Computer Access. Be	e as specific as possible.				
<u>Vision</u> <u>Hearing</u>					
Findings from vision report:		Findings from hearing report:			
Reads standard textbook print		Equipment currently used:	Equipment currently used:		
Reads test if enlarged to (indicate size):		Challenges with:	Challenges with:		
Uses optical guides:		Hearing teacher/other students	Responding to emergency sounds		
Uses screen enlargement device/software:		Participating in class discussions	Listening to videos/programs		
Requires recorded material, text to speech, or Braille Materials		Receptive language delays	Expressive language delays		
Additional concerns for Vision and Hearing.	Be as specific as possible.				

Assistive Technology Specialist's section to be completed

What strategies, software, hardware, and tools were discussed?

What strategies, software, hardware, devices, and/or tools were recommended to be implemented or trialed prior to referral?

What data will be collected to show evidence of success or lack of success with the strategies, software, hardware, tools, and/or devices implemented?
How long will software, hardware, devices, strategies, and/or tools be implemented for? Include start and end dates.
Who is the person responsible for implementation of recommendation?
If training is needed, indicate how long, where, and when it will be provided.
Follow up Plan:
Request consent for AT or AAC evaluation: Indicate date request for consent was made.
Other:
Additional Comments:
Please send completed form to school psychologist and a copy to AT Specialist assigned to your school.

This form has been adopted with minor adaptations form the Henrico County Public Schools, VA.